LOOKING FOR A TALENTED RESEARCH ANALYST TO JOIN A DYNAMIC TEAM PLANNING A BRAND NEW MEDICAL SCHOOL!

The Kaiser Permanente School of Medicine is looking for a skilled and resourceful research analyst to join its planning team in Pasadena, CA. This start-up environment offers the opportunity to contribute to the creation of a novel medical education experience that incorporates emerging technologies and is grounded in a compelling social mission. The School has received preliminary accreditation and will begin accepting applications from prospective students in June 2019. The first class will start in the summer of 2020, and tuition will be waived for the first five classes. The research analyst will join an extremely dynamic team of professionals supporting all aspects of this new, innovative School of Medicine and the development of its infrastructure, processes, and procedures. The School is committed to building a team with exceptional diversity, experience, and talent, and offers a competitive compensation and benefits package for the right candidate.

The ideal candidate for the position is a self-motivated and gifted analyst and writer, who can multi-task without issue and with little supervision. The candidate, depending on demonstrated aptitude, may be asked to work on projects of high sensitivity and fast turnaround to support the dean of the medical school and other members of the School’s leadership team. Please apply at this link.

CORE RESPONSIBILITIES

- Conduct background research into key thematic areas relevant to the School of Medicine, presenting reviews of literature and other evidence in a clear and actionable format.
- Produce polished analyses for executive-level audiences addressing highly specialized topics.
- Manage special projects with an orientation to results-driven work and crisp and proactive communication.
- Coordinate and prepare activities for the daily operations of research studies.
- Work with the dean and the School of Medicine leadership in developing the School’s policies and procedures.
- Draft content for journal articles, memorandums, summary papers, reports, and other documents.
- Provide support for social and other media communications.
- Prepare presentations for academic, executive, and lay audiences.

CANDIDATE BACKGROUND

- At least 1 year of experience (paid or unpaid) meaningfully contributing to research studies or academic, education-related, and/or health care-oriented projects.
- Outstanding writing and communication skills.
- The analytical skills to gather and interpret data in which the information or problems are complex.
- Demonstrated ability to become familiar with new topics quickly and be attentive to detail.
- Demonstrated ability to meet challenging deadlines amidst multiple priorities.
- Orientation to collaborating with others and synthesizing information from multiple stakeholders into a coherent work product.
- Bachelor's degree in an appropriately-related discipline, with an interest in medical education, health policy, and/or health services.

ABOUT THE KAISER PERMANENTE SCHOOL OF MEDICINE

The Kaiser Permanente School of Medicine will offer more than a conventional medical education. It will provide students with the opportunity to be immersed in Kaiser Permanente’s groundbreaking integrated health care system, one of the nation’s highest-performing health care organizations. Students will have longitudinal clinical experiences in settings that excel in patient-centered care and population health, and participate in a small-group, case-based medical curriculum in a learning environment that embraces all dimensions of diversity and values their well-being. The School’s approach will prepare future physicians to become collaborative, transformative leaders in health care and help our nation’s communities thrive. Learn more about the Kaiser Permanente School of Medicine at https://medschool.kp.org.