Job Posting: THANC Foundation Research Associate Position

Description: The THANC (Thyroid, Head and Neck Cancer) Foundation is a non-profit organization committed to supporting research and education in the early detection and treatment of thyroid and head and neck cancer, to advancing new therapies, and to alleviating the suffering and functional impairment of patients who undergo treatment.

Role: Research Associates collaborate with an interdisciplinary group of physicians and researchers affiliated with Mount Sinai Medical Center to conduct and publish clinical research. In addition, Research Associates play key roles in the development of an educational website for patients and their families (www.headandneckcancerguide.org), as well as the maintenance of a disease-specific electronic medical record system (www.thyroidccc.org). Finally, Research Associates have the opportunity to spend time observing thyroid and head and neck surgery in the operating room.

Qualifications/Required Documents: This is a full-time position with a required two-year commitment. Applicants must hold a Bachelor’s degree (in any field) and must have a strong interest in pursuing a career in medicine. Research Associates should have a robust scientific background and excellent writing abilities. Previous experience in a clinical environment is preferred. To apply, please submit a cover letter (addressed to Dr. Urken) and an updated CV through the application portal on the THANC Foundation website (https://thancfoundation.org/join-our-team/research-associates/). Additionally, please have two letters of recommendation sent to recruitment@thancfoundation.org. Recommenders should email their letters directly. The application deadline is February 3rd, 2020 but priority will be given to early applicants. Interviews will begin mid-February and will be offered on a rolling basis. If selected for an interview, you will be required to complete a writing assignment.

For more information, please visit our website (www.thancfoundation.org). Feel free to email recruitment@thancfoundation.org with any questions you may have!